



**REGIONAL OFFICE (KARNATAKA)
EMPLOYEES' STATE INSURANCE CORPORATION**

(Ministry of Labour & Employment, Govt. of India)

No. 10, BINNYFIELDS, BINNYPET

BENGALURU-560 023

“ISO 9001:2000 Certified QMS Office”

Ph: 080-26742485 FAX: 080-26741307 e-mail: rd-karnataka@esic.in

No.53.D.21.18.1.2015.GENL.

Date: 05.01.2017

NOTICE INVITING E-TENDER ONLINE

Subject: E-Tender notice for printing/Supply of Display Boards and Certificate box.

Important: The process of registration with E Tender Portal nodal agency M/s C1 India Pvt.Ltd takes 2-3 days after receipt of original DD through speed post/courier from bidders by M/s C1 India Pvt.Ltd, Hence the bidders are advised to acquaint themselves with the E-tender process so that they could submit the e-bid in time (Refer Annexure-V) of this document.

1. Employees' State Insurance Corporation, Regional Office (Karnataka) invites online tenders for printing/supply of display boards and certificate box in various locations of Karnataka.

2. The tender document can be downloaded from www.esickar.gov.in and <https://esictenders.eproc.in> the interested bidders should submit the tender online at <https://esictenders.eproc.in> in the prescribed Proforma. The last date and time for submission of tender online is **31.01.17 by 12.00 p.m.**

3. The main eligibility conditions are:-

- (a) **The bidders must have experience in printing, supply and fixing of Display board for Government organization for at least three years.**
- (b) The bidders should be registered with all statutory authorities.
- (c) Annual turnover of displaying boards should be above Rs.10 Lakhs in the last two financial years. (ie., 2014-15 , 2015-16)

4. The Tender along with necessary documents should also be submitted by eligible bidders in the proforma downloaded from the website in two separate Bids i.e. – **Technical Bid and Financial Bid**, as per prescribed proforma to this office. Two Bids should be submitted in two separate sealed envelopes super scribed "**Technical Bid for printing/supply of display boards and certificate box**" and "**Financial Bid for printing/supply of display boards and certificate box**". Both sealed envelopes should be put in a third sealed envelope super scribed "**Tender for printing/supply of display boards and certificate box**".

5. The agency should submit the sealed envelope in the tender box kept in 5th floor at ESIC, Regional Office, Bengaluru in person or send through registered post, so as to reach this office by 12.00 pm on or before **31.01.17**. Quotations/bids received after 12.00 pm on **31.01.17** will not be accepted / entertained.

6. The Bids should be accompanied by an Earnest Money Deposit (**EMD**) of **Rs 15,000/-** (Rupees Fifteen Thousand only) in the form of Demand Draft/Pay Order from a nationalised/commercial bank drawn in favour of E.S.I. Fund A/c No. 1, payable at Bengaluru. It should remain valid for a period of 3 (three) months from the last date of submission of tender. In the absence of EMD, the tender shall be rejected summarily. The earnest money shall be refunded to the unsuccessful bidders after finalisation of the contract. It shall be refunded to the successful bidder on receipt of performance security deposit. No interest is payable on the EMD.

7. Performance Security Deposit: 5% of the contract amount is to be deposited by way of Demand Draft of any Nationalised bank in favour of ESIC Fund A/c No.1 payable at Bengaluru by the successful contractor within 10 days from the date of award of contract for due and satisfactory performance of the contract and shall be refunded only after completion of the agreement period and on adjustment of dues, if any. No interest shall be payable by ESIC on the security deposit.

8. The bids shall be opened on **31.01.2017** at 4.00 p.m at ESIC, Regional Office (Karnataka). Interested bidders may be present at the said venue to witness the same.

9. **Each page of the Tender document should be signed and stamped by authorized representative of bidder in acceptance of the terms and conditions laid down by ESIC.**

10. Any additional conditions/ deviation by the bidders, whatsoever shall be rejected.

11. The agency / contractor shall quote the rates in English language and International numerals. These rates shall be entered in figures as well as in words. In case of difference in rates between words and figures, rates mentioned in words shall be treated as valid and final.

12. All entries in the bids shall be typed / written in ink. Erasers and over writing are not permitted and may render such quotations liable for rejection.

13. ESIC reserves itself to allot the work partly or wholly to single or different contractors. ESIC do not bind itself to accept the lowest or any quotation and reserves the right to reject any or all the quotations in full or part, without assigning any reasons thereof.

14. The offer shall include all taxes and duties levied from time to time. Necessary documentary evidence as and when called for must be furnished in support of having paid the taxes / duties for reimbursing the same.

15. If the bidders deliberately give wrong information in his bids, ESIC reserves the right to reject such bids at any stage or to cancel the contract, if awarded and forfeit the Earnest Money/Performance Security deposit/any other money due.

16. In case the successful bidder declines the offer of Contract, for whatsoever reason(s), his EMD will be forfeited.

17. The payment will be made after satisfactory/ completion of the work.

18. ESI Corporation, Regional Office (Karnataka) reserves the right to withdraw/relax any eligibility criteria and in such a situation the bidders will be given sufficient time to take such changes into account. However, no relaxation will be given as far as statutory requirements are concerned, explicit/implicit.

**Sd/-
Regional Director
Karnataka**

Terms and Conditions for printing/supply of display boards and certificate box

- The notice board/certificate box has to be displayed at various premises of all Taluk hospital tied up with ESIC in Karnataka region as per supplied by this office.
- Attested copy of registration certificate of printing agency to be submitted.
- The agency should quote as per our specification.
- The size of the notice board 6 X 3.
- Each of the location consists of two boards (Outside & Inside).
- The specification of notice board is as follow
 1. outside board – 6 X 3 (horizontal)
M.S 14 gauge square pipe 1½” with powder coating fixing of 5mm G.I or M.S sheet to metal frame and 3 M vinyl sticker with glossy lamination and pasting with good quality G.I sheet with four sides 1½” aluminium beeding and fixing of good quality S.S screws.
 2. Inside board – 6 X 3 (vertical)
3M vinyl sticker eco solvent print with glossy lamination and machine pasting to 8mm good quality foam board.
- The specification of certificate box is as below

As per our diagram

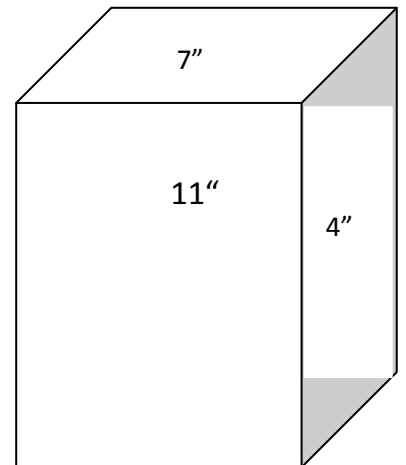
5mm transparent Acrylic sheet with latch (for locking purpose)

Top rectangle side in the centre 4.5” should be open

Lock and key will be provided by this office.

The contractor should supply one box for each location

On certificate box, sticker printing/pasting which text/logo is to be given by this office.



- **The rates offered to be filled in the proforma in Annexure-III. Rates should be all inclusive.**
- **The locations for notice board to be fixed are mentioned in Annexure IV.**

- **This office may order for similar boards & Box in other areas at Karnataka. Order will be placed for such location at the cost calculated proportionately based on total cost of 110 locations. ie.,**
total cost quoted for 110 locations /110 = each of one location.
- The work will be awarded to successful bidder based on ESIC assessment and requirement. Design and text will be given by ESIC.
- There is no extra charges paid for designing of notice board.
- Creative's displayed will be the property of this office for ever.
- Notice boards should be fixed in all location within 30 days after finalising the order and approval of the proof by ESIC.
- A photo copy of fixed boards & acknowledgement in all location has to be submitted along with bill.
- In case of sub lease of contract, the responsibility of their statutory requirements shall be ensured by the vendor.
- The approved rate shall remain same the whole contract period.
- If the performance of the bidder is not satisfactory then the contract can be terminated by competent authority after giving one week notice.
- The bidders shall submit the details in Annexure-I dully filled supported by necessary documents. Working experience in Government should be submitted along with the technical Bid. Tender form, incomplete in any respect may be liable for rejection.
- The bidders shall have to provide an undertaking/Declaration in the proforma in **Annexure-II**. Tender forms received without the Undertaking/Declaration will be summarily rejected. (submitted along with Technical Bid)
- ESI Corporation, Regional Office, No.10, Binnyfields, Bengaluru reserves the right to accept or reject any or all tenders without assigning any reason thereof.

**Sd/-
Regional Director
Karnataka**

TECHNICAL BID

ANNEXURE-I

ESI CORPORATION, REGIONAL OFFICE, NO.10,BINNYFIELDS,BINNYPET,BENGALURU-23.

1.	Name of party/ firm		
2.	Nature of party/firm (whether partnership / or company/pvt company)		
3.	Full address with telephone no. (Please enclose the shop & Estt. Certificate or any certificate issued by any authority as address proof with e-mail.		
4.	Name & Designation / address of the authorized person(please enclose the address & ID proof , Mobile no)		
5	Registration Details: a) PAN No. b) Service Tax No / VAT registration certificate c) working experience (Minimum 3 year in GOVT) d) IT Returns & balance sheet – 2014-15 , 2015-16	Necessary documents for the proof to be submitted.	
6	Bank account details	A/C No	
		Bank name	
		Branch Name	
		IFSC Code	
7	EMD Details	Amount	
		DD/BC NO.	
		Name of issuing bank	

PLACE:

DATE:

SIGNATURE&SEAL OF BIDDER (Name)

SIGNATURE OF THE BIDDER

DECLARATION FROM BIDDER

1. I,Son/ Daughter of Shri
Proprietor/ Partner/ Director/ Authorized Signatory is/ am competent to sign this
declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and
hereby convey my acceptance of the same.

3. I/ we, am/ are hereby declare that the agency has not declared as black listed in any
government department.

4. Compliance under statutory provisions are in order and not being violated.

5. The information/ documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I/ we, am/ are well aware of the fact that
furnishing of any false information/ fabricated document would lead to rejection of my Bid
& forfeiture of payment due if any.

Date:

Signature of Authorised Person

Place:

Name:

Company Seal:

NB: The above declaration duly signed and sealed by the authorized signatory of the
company.

S.NO	LOCATION (110 TALUK HOSPITAL)	Display board/certificate box	PRINTING / FIXING CHAREGS ETC., MATERIAL WITH PRINTING & CERTIFICATE BOX TRANSPORTATION/FIXING CHAREGS ETC., (in RS)
1	Total for all location, Parties have to quote lump sum charges which is includes material, printing, certificate box, Designing,transportation, fixing , all taxes & statutory duties ,other charges, etc.,	As per our specification.	

Rates Inclusive all kind of taxes

DATE:

BANGALORE.

SIGNATURE & SEAL OF BIDDER (Name)

SIGNATURE OF THE BIDDER

ANNEXURE –I V

LIST OF TALUK HOSPITALS FOR DISPLAY/SUPPLY OF NOTICE BOARDS & CERTIFICATE BOX			
s.no	DISTRICT	TALUK	JURISDICTION
1	Bagalkot	Badami	gulbarga
2	Bagalkot	Bilgi	gulbarga
3	Bagalkot	Hungund	gulbarga
4	Bagalkot	Mudhol	gulbarga
5	Gulbarga	Afjalpur	gulbarga
6	Gulbarga	Aland	gulbarga
7	Gulbarga	Chincholi	gulbarga
8	Gulbarga	Jevargi	gulbarga
9	Raichur	Deodurga	gulbarga
10	Raichur	Lingsugur	gulbarga
11	Raichur	Manvi	gulbarga
12	Raichur	Sindhanur	gulbarga
13	Yadagiri	Shahapur	gulbarga
14	Yadagiri	Surapur	gulbarga
15	Yadagiri	Yadgiri	gulbarga
16	Belgaum	Athani	hubli
17	Belgaum	Bailahongal	hubli
18	Belgaum	Chikodi	hubli
19	Belgaum	Hukeri	hubli
20	Belgaum	Khanapur	hubli
21	Belgaum	Ramadurg	hubli
22	Belgaum	Raibag	hubli
23	Belgaum	Soudatti	hubli
24	Bellary	Hadagali	gulbarga
25	Bellary	Hagaribommanahalli	gulbarga
26	Bellary	Kudligi	gulbarga
27	Bellary	Sandur	gulbarga
28	Bellary	Siruguppa	gulbarga
29	Bijapur	Basavana Bagewadi	gulbarga
30	Bijapur	Indi	gulbarga
31	Bijapur	Muddebihal	gulbarga
32	Bijapur	Sindagi	gulbarga
33	Chitradurga	Challakere	hubli
34	Chitradurga	Hiriyur	hubli
35	Chitradurga	Hosadurga	hubli
36	Chitradurga	Holalkere	hubli
37	Chitradurga	Molakalmur	hubli
38	Davanagere	Channagiri	hubli
39	Davanagere	Harapanahalli	hubli
40	Davanagere	Honnalli	hubli

41	Davanagere	Jagalur	hubli
42	Dharwad	Kalghatgi	hubli
43	Dharwad	Kundgol	hubli
44	Dharwad	Shiggon	hubli
45	Gadag	Mundargi	hubli
46	Gadag	Naragund	hubli
47	Gadag	Navalgund	hubli
48	Gadag	Ron	hubli
49	Gadag	Shirahatti	hubli
50	Haveri	Bydagi	hubli
51	Haveri	Haveri	hubli
52	Haveri	Hangal	hubli
53	Haveri	Hirekerur	hubli
54	Haveri	Ranibennur	hubli
55	Haveri	Savanur	hubli
56	Koppal	Gangavathi	Hubli
57	Koppal	Kustagi	Hubli
58	Koppal	Yelburga	Hubli
59	Shimoga	Hosanagar	hubli
60	Shimoga	Sagar	hubli
61	Shimoga	Shikaripur	hubli
62	Shimoga	Sorab	hubli
63	Shimoga	Tirthahalli	hubli
64	Uttara Kannada	Ankola	Hubli
65	Uttara Kannada	Bhatkal	Hubli
66	Uttara Kannada	Haliyal	Hubli
67	Uttara Kannada	Honnavar	Hubli
68	Uttara Kannada	Karwar	Hubli
69	Uttara Kannada	Kumta	Hubli
70	Uttara Kannada	Mudgod	Hubli
71	Uttara Kannada	Siddapura	Hubli
72	Uttara Kannada	Sirsi	Hubli
73	Uttara Kannada	Supa	Hubli
74	Uttara Kannada	Yellapur	Hubli
75	Dakshina Kannada	Belthangady	Mangalore
76	Dakshina Kannada	Buntwal	Mangalore
77	Dakshina Kannada	Sullia	Mangalore
78	Chamrajanagar	Chamrajanagar	Mysore
79	Chamrajanagar	Gudlupet	Mysore
80	Chamrajanagar	Kollegal	Mysore
81	Chamrajanagar	Yelandur	Mysore
82	Hassan	Alur	Mysore
83	Hassan	Arkalgud	Mysore
84	Hassan	Arsikere	Mysore
85	Hassan	Belur	Mysore
86	Hassan	Channarayapatna	Mysore
87	Hassan	Holenarasipur	Mysore
88	Hassan	Sakaleshpur	Mysore
89	Mandya	Krihnarajpet	Mysore
90	Mandya	Malavalli	Mysore

91	Mandya	Nagamangala	Mysore
92	Mandya	Pandavapura	Mysore
93	Mandya	Srirangapattna	Mysore
94	Mysore	Heggadadevanakote	Mysore
95	Mysore	Krishnarajanagar	Mysore
96	Mysore	Periyapatana	Mysore
97	Bangalore Urban	Bangalore East	peenya
98	Tumkur	Chikanayakanahalli	Peenya
99	Tumkur	Gubbi	Peenya
100	Tumkur	Koratagere	Peenya
101	Tumkur	Madhugiri	Peenya
102	Tumkur	Pavagada	Peenya
103	Tumkur	Sira	Peenya
104	Tumkur	Tiptur	Peenya
105	Tumkur	Turuvekere	Peenya
106	Kolar	Mulbagal	RO,Bengaluru
107	Kolar	Bangarpet	RO,Bengaluru
108	Kolar	Srinivasapura	RO,Bengaluru
109	Ramanagara	Kanakapura	RO,Bengaluru
110	Ramanagara	Magadi	RO,Bengaluru

Important Instructions to Bidders for E- TENDER.

1. All bidders/contractors are required to procure Class-IIIB Digital Signature Certificate (DSC) with both DSC Components i.e. Signing & Encryption to participate in the E- Tenders.
2. Bidder should get registered at <https://esictenders.eproc.in>.
3. Bidder needs to submit Bid Processing Fee charges of Rs. 2495/- (non-refundable) in the form of Demand Draft from any scheduled bank, in favour of M/s. C1 India Pvt. Ltd. payable at New Delhi for participating in the E-Tender.
4. Along with the Demand Draft, Bidder needs to send a covering Letter mentioning about the Payment Details, Company Name, Address, Payment towards ESIC Bid Processing Fees (Mention the Tender ID and Tender Title).
5. The DD should reach at the below mentioned address at the earliest so as to participate in the E-Tender. After receipt of DD only e-tendering process will get started hence without waiting for the last date, the bidders are requested to start the process immediately.

Kind Attn: Mr. Mohit Chauhan
C1 India Pvt. Ltd.
301, Gulf Petro Chem Building, 1st Floor,
Udyog Vihar, Phase – 2,
Gurgaon, Haryana - 122015

Note: Payment will be approved only after physical receipt of Demand Draft.

Please email your issues at esichelpdesk@c1india.com before you call helpdesk.

Name	Email	Phone Numbers
1. Mr. Elavarasan Raghunathan	elavarasan.raghunathan@c1india.com	+91-022-66865600/10/11/ +91-8655995550
2. Ms. Anjali Thombare	anjali.thombare@c1india.com	+91-022-66865600/10/11
3. Mr. Ashish Kumar	ashish.kumar@c1india.com	+91-0124-4302035/ +91-9971556555
4. Mr. Vijay Kalra	vijay.kalra@c1india.com	+91-0124-4302034/ +91-9711770455
5. Mr. Saurav Gautam	saurav.gautam@c1india.com	+91-124-4302037/ +91-9911874555
6. Mr. Partha Ghosh	partha.ghosh@c1india.com	+91-8811093299
7. Mr. Mohit Chauhan (Payment related queries only)	mohit.chauhan@c1india.com	+91-124-4302033

FOR ESCALATIONS CONTACT

1. Mr. Ashish Goel ashish.goel@c1india.com
2. Mr. Nimesh Bhardwaj nimesh.bhardwaj@c1india.com
3. Mr. Achal Garg achal.garg@c1india.com